

OFFICE OF TRAINING

*Agenda*

1. Management Training - (DD/S 72-0044 dtd 3 Jan 72) - Suggestions made to WEC. DD/S and D/TR may need to press for resolution of subject with WEC.

*No decision  
Ask  
Action  
Agenda*

2. Training and Career Development - (Leadership or Executive Development) - (DD/S 72-1579 dtd 17 Apr 72) - Proposal for core courses at various stages of career development made to WEC. Several policy decisions need to be made and DD/S, D/TR, and D/Pers should pursue this energetically until policy is determined.

*Paper  
Identifying  
such needs  
all necessary  
Recommendations*

*who for, who have taken them,  
rgmd*

3. Information Science Center - (DD/S 72-1183 dtd 24 Mar 72) - OTR is enlarging staff study and drafting policy paper for WEC and DCI's consideration. Action is progressing and DD/S needs only to monitor at this time.

*WR  
Progress*

25X1A

4. Senior Seminar - (DD/S 72-0989 dtd 10 Mar 72) - WEC suggestions to improve substance of Seminar. OTR answered, but required actions should be reviewed before next Seminar begins. Additional action is pending for continuation of Seminar. OTR is preparing additional comparative cost data for PPB and Executive Director review before decision is made about future of Seminar.

*DONE*

5. Language Development - (DD/S 72-0430 dtd 31 Jan 72) - The WEC concerns about sanctions and use of development complement concepts have not been resolved. DD/S and D/TR probably should monitor Language Development Committee actions closely, particularly with the anticipated added interest from the DDCI.

*DD's  
Approval of  
a paper  
[redacted]*

25X1A

- ✓ 6. Agency Participation in FSO Courses - (DD/S 72-0427 dtd 26 Jan 72) - Angus Thuermer has twice sent memos to WEC about this. D/TR has responded that current participation is adequate. This may surface again.

*Thuermer's concern  
Area Center  
Wines 179  
Lan...  
currently via China*

7. Foreign Affairs Executive Seminar - (DD/S 72-0170 dtd 12 Jan 72) - OTR still owes WEC a comprehensive appraisal of the revised FAES. DD/S should receive the report in about a week.

*OK*

8. Training Board of Visitors - (DD/S 72-2216 dtd 2 June 72) - D/TR must initiate action on a directive establishing a Board of Visitors.

Act  
todo ✓  
Paper.

9. Training and Personnel Development - (DD/S 72-2254 dtd 5 June 72) - WEC has again seized the initiative with his recommendations and decisions concerning core courses and personnel development. Much study by OTR and OP is required to get this matter sorted out. DD/S probably should take a close, active interest in all stages of the study.

cf. Dia  
2

*Copy*

TRANSMITTAL SLIP		DATE 20 June 1972
TO: Director of Training		
ROOM NO.	BUILDING	
REMARKS:  Attached for your information and follow-up, as appropriate, are brief descriptions of pending actions on matters of interest to the Executive Director-Comptroller. These were discussed briefly during the 16-17 June [REDACTED] Conference.  <div style="text-align: right;">25X1A [REDACTED]</div>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

25X1A

FORM NO. 241  
1 FEB 65

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)